

## Electricity Pensions Trustee Limited, as Trustee of the Electricity Supply Pension Scheme

### Privacy Notice for Virtual Annual General Meeting 2024

**Dated: October 2024**

The Trustee (the "**Trustee**", "**we**", "**our**", "**us**") of the Electricity Supply Pension Scheme (the "**Scheme**" or "**ESPS**"), respects your right to privacy. This Privacy Notice explains how we will collect, share and use your personal information, and how you can exercise your privacy rights, in connection with your registration for and attendance at the virtual Annual General Meeting for the Scheme in 2024 (the "**Meeting**"), which will be hosted via the GoToWebinar platform.

If you have any questions or concerns about our use of your personal information, then please contact us using the contact details provided at the bottom of this Privacy Notice.

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We recommend that you read this Privacy Notice in full to ensure you are completely informed about your personal data. However, if you only want to access a particular section of this Privacy Notice, then you can click on the relevant link above to jump to that section.

#### **1. What personal information will the Trustees collect, from where and why?**

The personal information that we or our service providers may collect about you broadly falls into the following categories:

<b>Categories of personal data</b>	<b>Purpose of processing</b>	<b>Lawful basis</b>	<b>Source</b>
<ul style="list-style-type: none"><li>Your first and last names;</li><li>Your email address;</li><li>The group of ESPS that you are a member of; and</li><li>If you wish to provide it:<ul style="list-style-type: none"><li>Your ESPS employer company (your last ESPS employer for Deferred</li></ul></li></ul>	We will use your personal data for the purposes of registering you to attend the Meeting; to facilitate your virtual attendance and your interaction with other attendees at the Meeting; to address any follow up queries arising from the Meeting; and to send out any relevant documentation ahead	Legitimate interest – effective administration of the Meeting.	You

<ul style="list-style-type: none"> <li>○ pensioners and pensioners);</li> <li>○ Job title; and</li> <li>○ Your partner's last employer for spouse pensioners.</li> </ul>	of or following the Meeting.		
<ul style="list-style-type: none"> <li>● Your IP address;</li> <li>● Device type;</li> <li>● Unique device identification numbers;</li> <li>● Browser type;</li> <li>● Broad geographic location (e.g., country or city-level location).</li> </ul>	Collecting this information enables <b>LogMeIn Technologies UK Limited</b> , as operator of the GoToWebinar platform, to operate and improve its service and to provide analytics services to the Trustees, as indicated above. Some of this information may be collected using cookies and similar tracking technology, as explained further under the heading "Cookies and similar tracking technology" below.	Legitimate interest – effective administration of the Meeting.	Automatically via the GoToWebinar platform

We will use or disclose your personal data for the legitimate business interests of either the Trustees or a third party, but only when we are confident that your privacy rights will remain appropriately protected. If we rely on our (or a third party's) legitimate interests, these interests will normally be to ensure the effective administration of the Meeting. Where we require your data to pursue our legitimate interests (or the legitimate interests of a third party), it will be in a way which is reasonable for you to expect as part of the running of the scheme and which does not materially affect your rights and freedoms.

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## 2. Who do the Trustees share my personal information with?

We may disclose your personal information to the following categories of recipients:

- to the Scheme administrator, Capita;
- presenters at the Meeting, including our auditors (PWC), investment adviser (Aon) and professional chair of trustees (Zedra), who will have access to the list of attendees to monitor for contributions from the attendees to the Meeting;

- **our third party services providers** who provide various services to us (for example, our lawyers, **Fieldfisher LLP**, who provide legal advice and will facilitate the virtual Meeting on our behalf via their arrangements with **LogMeIn Technologies UK Limited**, which provides the GoToWebinar platform); and
- to any **competent law enforcement body, regulator, government agency, court or other third party** where we believe disclosure is necessary (1) as a matter of applicable law or regulation, (2) to exercise, establish or defend our legal rights, or (3) to protect your vital interests or those of any other person.

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### **3. Cookies and similar tracking technology**

LogMeIn Technologies UK Limited, via the GoToWebinar platform, uses cookies and similar tracking technology (collectively, “**Cookies**”) to collect and use personal information about you when you register for the Meeting. For further information about the types of Cookies used, why, and how you can control Cookies, please see heading "[Analytics, Cookies and other website technologies](#)" in the Privacy Policy for the LogMeIn group of companies.

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### **4. How do the Trustees keep my personal information secure?**

We use appropriate technical and organisational measures to protect the personal information that we collect and process about you. The measures we use are designed to provide a level of security appropriate to the risk of processing your personal information. We also require our third party service providers to process your data with appropriate technical and organisational measures.

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### **5. International data transfers**

Your personal information may be transferred to, and processed in, countries other than the country in which you are resident. These countries may have data protection laws that are different to the laws of your country.

Specifically, the LogMeIn group of companies is headquartered in the US. This means that your personal data may be processed there. Your personal information may also be processed in locations where LogMeIn host data on the cloud, including: Australia, Brazil, Germany, India, The United Kingdom, The United States, and Singapore. For further information, please see section 13 of the [Privacy Notice](#) of the LogMeIn group of companies.

Our Scheme administrator, Capita, may also process your personal data in India and the USA. For further information, please see the [Privacy Notice](#) of Capita.

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### **6. Data retention**

We will retain personal information collected in connection with your registration and attendance at the AGM for 2 years in case we need to contact you in relation to the Meeting (or longer where we

have an ongoing legitimate business need to do so, for example, in connection with the administration the Scheme).

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymise it or, if this is not possible, for example, because your personal information has been stored in backup archives, then we will securely store your personal information and isolate it from any further processing until deletion is possible.

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## 7. Your data protection rights

You have the following data protection rights:

- If you wish to **access, correct, update or request deletion** of your personal information, you can do so at any time by contacting us using the contact details provided under the “How to contact us” heading below.
- In addition, you can **object to processing** of your personal information or ask us to **restrict processing** of your personal information. Again, you can exercise these rights by contacting us using the contact details provided under the “How to contact us” heading below.
- You have the right to **opt-out of marketing communications** we send you at any time. You can exercise this right by clicking on the “unsubscribe” or “opt-out” link in the marketing e-mails we send you. To opt-out of other forms of marketing (such as postal marketing or telemarketing), then please contact us using the contact details provided under the “How to contact us” heading below.
- Similarly, if we have collected and process your personal information with your consent, then you can **withdraw your consent** at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect processing of your personal information conducted in reliance on lawful processing grounds other than consent.
- You have the **right to complain to a data protection authority** about our collection and use of your personal information. For more information, please contact the UK's [Information Commissioner's Office](#).

We respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with applicable data protection laws.

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## 8. How to contact us

If you have any questions or concerns about our use of your personal information, please contact us using the following details: [Paul.Wallis@capita.com](mailto:Paul.Wallis@capita.com)

The data controller of your personal information is Electricity Pensions Trustee Limited, ICO  
Registration number: Z7534192.

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